

**NOTICE OF A COMBINED SPECIAL MEETING OF  
COLFAX SABLE METROPOLITAN DISTRICT AND  
CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of the **COLFAX SABLE METROPOLITAN DISTRICT and CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT**, Arapahoe County, Colorado, will hold a special meeting at 10:00 a.m. on Wednesday, December 6, 2023 via videoconference, for the purpose of addressing those matters in the agenda set out below as the same may be amended at the meeting and conducting such other business as may properly come before the Boards.

**Anyone wishing to listen to the meeting may dial in to the conference call-in number provided. Participants will be limited to commenting only during the public comment portion of the agenda or specific public hearings as required.**

The meeting is open to the public.

**BY ORDER OF THE BOARD OF DIRECTORS:  
COLFAX SABLE METROPOLITAN DISTRICT AND  
CITADEL ON COLFAX BUSINESS IMPROVEMENT  
DISTRICT**

By: /s/ Russell W. Dykstra  
General Counsel to the Districts

**CITADEL ON COLFAX BUSINESS IMPROVEMENT  
DISTRICT AND COLFAX SABLE METROPOLITAN  
DISTRICT**

**COMBINED NOTICE OF MEETING AND AGENDA**

**DATE:** Wednesday, December 6, 2023

**TIME:** 10:00 A.M.

**LOCATION:** *This meeting will be held via teleconferencing and can be joined through the following directions:*

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the link below:

**ACCESS:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NDRmNDkzOTMtMTVjOC00Mjg5LTk3MDktMzkzYWZmN2E2ZmNm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDRmNDkzOTMtMTVjOC00Mjg5LTk3MDktMzkzYWZmN2E2ZmNm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%229bf4c29b-a9c8-46b4-a6c0-c1ed7cba4824%22%7d)

2. To attend via telephone, 720-547-5281 and enter the following additional information: Meeting ID: 474 135 398#

**COLFAX SABLE METROPOLITAN DISTRICT**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jason Marcotte	Director	May, 2027
Vacant	Director	May, 2027
Vacant	Director	May, 2027
Vacant	Director	May, 2025
Vacant	Director	May, 2025

**CITADEL ON COLFAX BUSINESS IMPROVEMENT DISTRICT**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jason Marcotte	Director	May, 2027
Vacant	Director	May, 2027
Vacant	Director	May, 2027
Vacant	Director	May, 2025
Vacant	Director	May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to Order/Declaration of Quorum.
- B. Director Conflict of Interest Disclosures.
- C. Approval of Agenda.
- D. Public Comment: Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- E. Discuss vacancies on the Boards and consider the appointment of District eligible elector to the Board of Directors of the Districts.
- F. Consider appointment of officers.

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

- G. Review and Consider Approval of Minutes from the June 7, 2023 Special Board Meeting (enclosure).
- H. Consider Adoption of the Resolution No. 2023-12-01 Regarding 2024 Annual Administrative Matters - BID (enclosure).
- I. Consider Adoption of the Resolution No. 2023-12- 02 Regarding 2024 Annual Administrative Matters - MD (enclosure).

- J. Consider Adoption of the Resolution No. 2023-12- 03 Regarding Workers Compensation Exclusion Resolution - BID (enclosure).
- K. Consider Adoption of the Resolution No. 2023-12- 04 Regarding Workers Compensation Exclusion Resolution - MD (enclosure).
- L. Discuss Requirements of Section 32-1-809, C.R.S. and Direct Staff Regarding Compliance for 2024 (District Transparency Notice) - BID.
- M. Discuss Requirements of Section 32-1-809, C.R.S. and Direct Staff Regarding Compliance for 2024 (District Transparency Notice) - MD.

**II. FINANCIAL MATTERS**

- A. Review and Ratify or Approve Claims in the amount of \$ (enclosure).
- B. Conduct Public Hearing to Consider Amendment of the 2023 Budget. If Necessary, Consider Adoption of Resolution to Amend the 2023 Budget (enclosure)- BID.
- C. Conduct Public Hearing on the Proposed 2024 Budget and Consider Adoption of Resolution No. 2023-12-05 to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure) – BID.
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties - BID.
- E. Conduct Public Hearing to Consider Amendment of the 2023 Budget. If Necessary, Consider Adoption of Resolution to Amend the 2023 Budget (enclosure) - MD.
- F. Conduct Public Hearing on the Proposed 2024 Budget and Consider Adoption of Resolution No. 2023-12- 06 to Adopt the 2024 Budget and Appropriate Sums of Money (enclosure) – MD.
- G. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties - MD. Consider Appointment of District Accountant to prepare 2025 Budget.
- H. Consider Approval of the engagement letter with Wipfli, LLC to prepare the 2023 Audit (enclosure) – BID.
- I. Other.

**III. LEGAL MATTERS**

- A. Review and consider approval of Reimbursement Agreement for snow removal and security and patrol services with Melody Homes Inc (enclosure)- BID.

**III. MANAGER / OPERATIONS MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Master Service Agreement and related statement(s) of work (enclosure).
- B. Other.

**V. OTHER BUSINESS**

- A. Other.

**VI. ADJOURNMENT**

*Dated this 1<sup>st</sup> day of December 2023*